



REGULAR COUNCIL MEETING AGENDA

April 9, 2013 at 7:30pm

George Fraser Room, Ucluelet Community Centre
500 Matterson Drive, Ucluelet, BC

<p>CALL TO ORDER:</p>	
<p>ADOPTION OF MINUTES:</p> <p>March 26, 2013 Regular Council Minutes</p>	
<p>PUBLIC INPUT, DELEGATIONS & PETITIONS: None</p>	
<p>CORRESPONDENCE:</p> <p>C-1 National Public Works Week Participation Request David Sparanese, President PWABC</p> <p>C-2 Seaview Seniors' Housing Society Fee Waiver Request Susan Payne, Secretary of SSHS</p> <p>C-3 Ucluelet & Area Childcare Society Lease Request Sarah Hagar, Char of UACS</p>	
<p>INFORMATION ITEMS:</p> <p>I-1 Derelict/Abandoned Vessels in Canada Report Shelia Malcolmson, Chair of Islands Trust Council</p> <p>I-2 Thank You Letter regarding Coast Guard Closure James Moore, M.P., Minister Responsible for B.C.</p>	
<p>REPORTS:</p> <p>R-1 Expenditure Voucher G-07/13 Jeanette O'Connor, CFO</p>	

REPORTS CONT'D

R-2 Development Permit for Roman's Restaurant

John Towgood, Planning Assistant

LEGISLATION: None

COM-1 COUNCIL COMMITTEE REPORTS

Councillor Dario Corlazzoli *Deputy Mayor October-December*

- ◆ Coastal Community Network
- ◆ Fisheries
- ◆ Signage Committee
- ◆ Ucluelet Chamber of Commerce
- ◆ Ucluelet Recreation Committee (*alternate*)
- ◆ Wild Pacific Trail

Councillor Geoff Lyons *Deputy Mayor April-June*

- ◆ Central West Coast Forest Society
- ◆ Food Bank on the Edge
- ◆ Local Marine Advisory Committee
- ◆ Ucluelet & Area Historical Society
- ◆ Clayoquot Biosphere Trust Society (*alternate*)
- ◆ West Coast Multiplex Society

Councillor Sally Mole *Deputy Mayor July-September*

- ◆ Harbour Advisory Committee
- ◆ School Liaison (*alternate*)
- ◆ Ucluelet & Area Child Care Society
- ◆ Ucluelet Affordable Housing Society
- ◆ Ucluelet Recreation Commission
- ◆ Vancouver Island Regional Library (*alternate*)
- ◆ Westcoast Community Resources Society

Councillor Randy Oliwa *Deputy Mayor January-March*

- ◆ Parent Advisory Committee/Public School Liaison
- ◆ Sea View Senior's Housing Society
- ◆ Ucluelet Volunteer Fire Brigade
- ◆ Ucluelet/Provincial Emergency Program
- ◆ Vancouver Island Regional Library Board

Mayor Bill Irving

- ◆ Alberni-Clayoquot Regional District
- ◆ Pacific Rim Harbour Authority
- ◆ Aquarium Board

NEW BUSINESS:	
PUBLIC QUESTION PERIOD:	
ADJOURNMENT	
RESOLVE INTO CLOSED SESSION <i>Notice: This meeting may be closed to the public only where items for consideration meet the requirements of Section 90 of the Community Charter.</i>	

DISTRICT OF UCLUELET
Minutes of the Regular Council Meeting
held in the George Fraser Room, 500 Matterson Drive,
Ucluelet, BC on March 26, 2013 at 7:30 pm

COUNCIL PRESENT:

Mayor Irving
Councillor Lyons
Councillor Mole

STAFF PRESENT:

Andrew Yeates, CAO
Morgan Dossall, Recording Secretary

REGRETS:

Councillor Corlazzoli
Councillor Oliwa

CALL TO ORDER:

Mayor Irving called the meeting to order at 7:30 pm.

APPROVAL OF MINUTES:

Moved by Councillor Lyons, seconded by Councillor Mole to adopt the March 12, 2013 Regular Council minutes as presented.

CARRIED

BUSINESS OUT OF MINUTES:

None

PUBLIC INPUT, DELEGATIONS & PETITIONS:

None

CORRESPONDENCE:

C-1 Request for consideration of West Coast Multiplex
Cindy Solda, Alberni-Clayoquot Regional District

Moved by Councillor Lyons, seconded by Councillor Mole to receive correspondence for discussion and approve the in-kind donation to aid the Alberni-Clayoquot Regional District and Westcoast Multiplex Society with copying and production services rendered.

CARRIED

C-2 Junior Youth Empowerment Program request
Deirdre Helmus, Animator - Ucluelet JYEP

Moved by Councillor Lyons, seconded by Councillor Mole to receive correspondence for discussion and approve the request to waive all fees for UAC hall rental for the Junior Youth Empowerment Program on the understanding that the group makes no profit. Council would like to thank the JYEP for their offer to contribute funds should they become profitable.

CARRIED

Moved by Councillor Mole, seconded by Councillor Lyons to request that staff produce a report on the historical use of District facilities, including which non-profit groups have been approved for waived fees, and provide Council with a recommendation and a proposed policy for the deduction and waiving of fees.

CARRIED

C-3 Pacific Rim Music Festival Society bylaw exemption

Nicholas Kennedy, Managing Director

Moved by Councillor Lyons, seconded by Councillor Mole to receive correspondence for discussion and to approve the noise bylaw exemption request for August 23/24, 2013 on the condition that the PRMFS meets all other requirements for special events approval.

CARRIED

Moved by Councillor Mole, seconded by Councillor Lyons to request that staff develop a Special Events Permit application process to be brought to Council for approval.

CARRIED

INFORMATION ITEMS:

I-1 TELUS Long Beach Area Reinforcement Project & Transmission Line/High Speed Internet Project

Stephen Watson, Stakeholder Engagement Advisor

I-2 Bay Street Water Treatment Facility Contract Award

KOERS & Associates Engineering Ltd.

Moved by Councillor Lyons, seconded by Councillor Mole to receive information items I-1 and I-2.

CARRIED

I-2:

Moved by Councillor Mole, seconded by Councillor Lyons to award the lowest compliant tenderer, Brunnell Construction Ltd., the Bay Street Water Treatment Facility upgrade project subject to available funds.

CARRIED

Mayor Irving requests clarification from staff on the expiration date of the Tender.

REPORTS:

R-1 Expenditure Voucher G-06/13

Jeanette O'Connor, CFO

Moved by Councillor Lyons, seconded by Councillor Mole to receive Expenditure Voucher G-06/13.

CARRIED

R-2 Ukee Public Market – 2013 Season

Patricia Abdulla, Manager of Planning and Building Services

Moved by Councillor Mole, seconded by Councillor Lyons to receive the report for discussion.

CARRIED

LEGISLATION:

None

COMMITTEE REPORTS:

Councillor Geoff Lyons

Central West Coast Forest Society

- CWCFS has recently released a film on environmental stewardship, which is available to the public via their Facebook page.

Clayoquot Biosphere Trust Society (alternate)

- Will be attending their next meeting on March 27, 2013.

West Coast Multiplex Society

- Will be attending their next meeting on April 8, 2013.

Finance Committee

- Will be meeting with the Chief Finance Officer later this week to review the 2013 budget, which will be followed by a meeting with Council next week to provide them with updates.
- There will be a public opportunity to hear and speak to the budget in mid-April.

Councillor Sally Mole

Ucluelet Affordable Housing Society

- Attended last regular meeting on March 18, 2013.
- UAHS met with a consultant who spoke with Planning and different groups in the District and reported that second-stage and senior housing were the top needs expressed by the community.
- Councillor Mole suggests the next steps are to take this information back to staff to discuss how to proceed.

Ucluelet Recreation Commission

- Attended last regular meeting on March 13, 2013 and distributed minutes to Councillors. Councillor Mole would like to continue this practice to keep Councillors informed.
- URC hosted the Chowder Chow Down event, which was well received with over 500 people attending.
- URC is currently near completion of the Parks and Recreation Master Plan. Councillor Mole would like to have a public review of the plan before it is adopted by Council.

Westcoast Community Resources Society

- WCRS will be meeting with their partners in a bi-annual event on April 3, 2013 to review their collective strengths and shortcomings, and how well they are meeting their objectives from the last two years.

Moved by Councillor Mole, seconded by Councillor Lyons to allow Councillor Mole to attend the bi-annual Westcoast Community Resources Society event as a representative for Council.

CARRIED

Mayor Bill Irving

Closure of Coast Guard in Ucluelet

- Mayor Irving and Councillor Mole attended a meeting to discuss the issue with the Parliamentary Secretary of Fisheries.
- Councillor Mole reports that she and Mayor Irving were able to put forth a lot of good information, and there was admission by the Secretary that the decision was made without all socio-economic impacts considered. The new information presented will be brought back to the Minister for consideration.
- Staff and Council are putting together two documents - a media newsletter and larger contextual document - that are currently in review but will be completed and circulated to the public in the next week and a half.

NEW BUSINESS:

Carnegie Wave Energy:

- Company has renewed interest in pursuing renewable energy projects in Ucluelet.
- Company will be attending the Marine Renewable Canada Open House in Campbell River.

Pacific Rim Harbour Authority:

- PRHA has formed a board to review the development of small craft harbours on the west coast and how they are managed.
- Ucluelet is doing well, and was chosen over 90 other harbours on the coast to use as a pilot for economic development. Working with the DFO is currently a challenge as they are facing significant cutbacks and maintaining consistency is difficult.
- PRHA Board is hoping to have a proposal for the Minister this year for changes in Ucluelet's harbour.

SALTS:

- Second year sponsoring young person from Ucluelet for their program.

Moved by Councillor Lyons, seconded by Councillor Mole to allow Councillor Lyons to attend the Marine Renewable Canada Open House in Campbell River on April 18-19, 2013 to keep in touch with Carnegie Wave Energy.

CARRIED

PUBLIC QUESTION PERIOD

Council received comments from the public.

ADJOURNMENT:

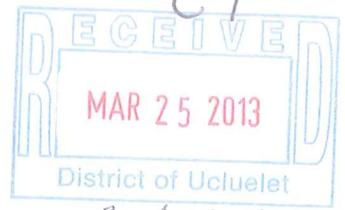
Mayor Irving adjourned the regular council meeting at 8:06pm.

CERTIFIED CORRECT: Minutes of the Regular Council Meeting held on Tuesday, March 26, 2013 at 7:30 pm in the George Fraser Community Room, 500 Matterson Road, Ucluelet, BC.

Bill Irving
Mayor

Andrew Yeates
CAO

DRAFT



April 09, 2013



PUBLIC WORKS ASSOCIATION OF BRITISH COLUMBIA

CHAPTER OF CANADIAN PUBLIC WORKS ASSOCIATION
PO BOX 1456 STN MAIN KAMLOOPS BC V2C 6L7
<http://pwabc.cpwa.net>



March 18, 2013

**Attention: Honourable Mayors,
Members of Council and
Chief Administrative Officers**

Re: National Public Works Week, May 19-25, 2013 – "Because of Public Works"

The Public Works Association of British Columbia (PWABC) is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 19-25, 2013 as National Public Works Week in your community. This year's theme is "Because of Public Works"

National Public Works Week is observed each year during the third full week of May and this is the 53rd year. NPWW calls attention to the importance of public works in community life and seeks to acknowledge the efforts of tens of thousands of men and women in North America who provide and maintain civil infrastructure and services. NPWW also allows Councils remind the public of the 24/7 services that they are responsible for and are proud of, and many make this an annual celebration in their communities.

The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from mayors and governors and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.apwa.net/About/npww/ for information about this year's theme and resources on making your Public Works Week a success. If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 250.819.6290. Thank you for making a difference.

Please note that declarations should be forwarded to:

PWABC
PO BOX 1456 STN MAIN
KAMLOOPS BC V2C 6L7

Yours truly,

David Sparanese, President PWABC

PROCLAMATION
"Public Works: Creating a Lasting Impression"

PUBLIC WORKS WEEK
MAY 19-25, 2013

WHEREAS: *public works infrastructure, facilities and services are vital to the health, safety and well-being of the residents of (Enter your city/municipality/town/etc name); and*

WHEREAS: *such facilities and services could not be provided without the dedicated efforts of public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve our citizens; and*

WHEREAS: *the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services"; and*

WHEREAS: *it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities;*

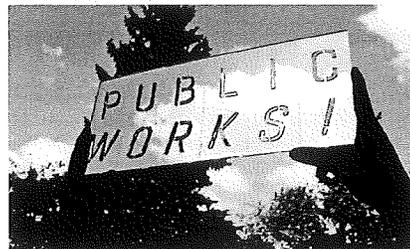
WHEREAS: *Public Works Week also recognizes the contributions of public works professionals.*

NOW THEREFORE, I, (Enter Mayor's Name), Mayor of the (Enter your city/municipality/town/etc name), do hereby proclaim the week of May 19-25, 2013, as Public Works Week in Enter your municipality.

Dated this day of 2013.

(Enter Mayor's Name), Mayor

81st Annual PWABC
 Technical Conference &
 Trade Show
 Nanaimo, BC
 September 16-18, 2013



Celebrate National Public Works
 Week

“Because of Public Works...”

May 19-25, 2013

Resources available on the
 PWABC Website:

- How-to Guide
- Colouring Sheets
 - Activities

Provincial Contests:

- Posters
- Colouring Sheets
- “Public Works in Action”
 Photos

Upcoming Courses
 Certified Public Works
 Supervisor Program

INFR 1110

April 8-12, 2013

INFR 1130

May 6-10, 2013

Other Courses offered by the
 PWABC

Introduction to Construction
Inspection

Lower Mainland-

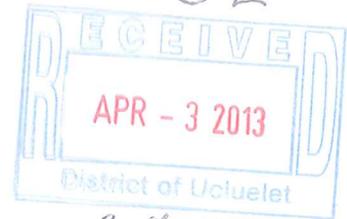
April 29- May 1, 2013

Island

May 13-15, 2013

Introduction to Public Works
Introduction to Construction
Management

COMING SOON



April 09, 2013

Sea View Seniors' Housing Society • Forest Glen

Box 833, 1783 St. Jacques Blvd. Ucluelet BC V0R 3A0
forestglen@ukeecable.net P 250-726-2789 F 250-726-2780

Mayor and Council
District of Ucluelet
PO Box 999
Ucluelet, BC V0R 3A0

March 13, 2013

Dear Mayor and Council

The annual Forest Glen fundraiser, Spring Fling, has been scheduled and booked for May 18th at the UAC Hall. Funds raised through the bake sale auction and donations, go toward supporting senior activities like weekly mini-golf in the warmer months and purchasing items such as the recent large flat screen acquisition for the common room.

Because this is not a huge fundraiser, but still very important to the tenant activity fund, we respectfully request that the rental fee for the UAC Hall be waived. As in the past, we will insure that the hall is left in the same clean condition that we received it in, so as to reduce any additional cleaning costs and wear and tear.

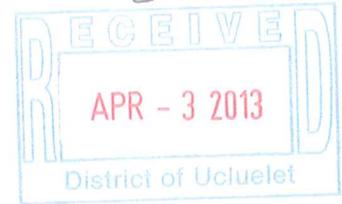
In addition to the auction, the seniors Spring Fling is also a celebration and as such we are pleased to announce that the Old Time Fiddlers are once again trekking out to the West Coast to play. These fiddlers range in age into their 90's, continue to impress us each year they come, and we welcome Ucluelet's own pioneers Ruby and George Gudbranson back to Ucluelet.

Please also consider this, Mayor and Council, your cordial invite to come and celebrate with us.

Thank you for your consideration to our request,
Yours truly,

Susan Payne - Secretary
Seaview Seniors Housing Society
Box 833,
1783 St. Jacques Blvd. Ucluelet BC V0R 3A0
p. 250-726-2789 f. 250-726-2780

District of Ucluelet
PO Box 999
Ucluelet, BC
V0R 3A0



April 09, 2013

March 28, 2013

Dear Mayor Irving and Council:

On behalf of the Ucluelet and Area Childcare Society, I would like to draw your attention to the need to formalize the ongoing agreement between the UACCS and the District of Ucluelet for the occupancy of the daycare space at the Ucluelet Community Centre.

Prior to the building of the daycare, society directors worked with district staff to draft a memorandum of understanding. This document was meant to outline each group's expectations and commitments. Unfortunately, the document was not completed before the space was built.

Following our occupancy of the daycare, Abby Fortune presented us with a standard lease. The UACCS did not feel that this agreement acknowledged our financial contribution to the building. We asked that the lease be revised.

We are grateful for the tenancy arrangement that council has granted the society. None the less we would like to see our financial contribution to the building acknowledged in the lease. The society partnered with the District of Ucluelet in applying for the Town's for Tomorrow grant which was successful in the amount of \$390,000. The UACCS was asked to contribute an additional \$110,000 towards the building of the daycare. The DOU holds a separate grant of \$50,000 towards furnishings for UACCS and it is our understanding that this has been applied to the \$110,000 leaving \$60,000 owed by the society to the district.

Our board met with Abby and Derek Drake on December 17, 2012 and discussed this situation at length. At that time, Abby assured us we would receive a draft lease in January. We have followed up repeatedly, but have not received the lease. On February 18 we were told that the lease was on the CFO's desk but we have still not received it. As we have told Abby, this is our main priority and we would like to see the arrangements finalized before April 15 when our new manager begins.

The UACCS asks that council direct staff to work with us to draft a lease that acknowledges each of our contributions and ongoing responsibilities at which time we will happily arrange the outstanding payment.

Respectfully,

Sarah Hagar
Chair

I 1



200 -1627 Fort Street, Victoria BC V8R 1H8
 Telephone (250) 405-5151 Fax (250) 405-5155
 Toll Free via Enquiry BC in Vancouver 604.660-2421. Elsewhere in BC 1.800.663.7867
 Email information@islandstrust.bc.ca
 Web www.islandstrust.bc.ca

March 25, 2013

File No.: 5450-30; 0410-20

Via Email: mintc@tc.gc.ca

The Honourable Denis Lebel
 Minister of Transport, Infrastructure and Communities
 Tower C - 330 Sparks St.
 Ottawa Ontario K1A 0N5

Dear Minister Lebel:

Re: Derelict and abandoned vessels

As Chair of the Islands Trust Council, I'm writing to you in response to the recently released Transport Canada report on the study of the extent of abandoned and derelict vessels in Canada.

The Islands Trust has been concerned with derelict and abandoned vessels for decades and has been asking since 2010 for the Province of British Columbia and the federal government to develop a coordinated approach to the timely removal of all types of derelict and abandoned vessels, barges and docks. Although we're grateful for the leadership shown by Transport Canada staff in some specific derelict vessel removals last year, no permanent solutions have been adopted. Federal and provincial departments continue to say jurisdiction for the issue is unclear, as was evidenced in recent media coverage on derelict vessels in Howe Sound.

Derelict and abandoned vessels, barges and docks pose environmental contamination and safety risks. They also create visual pollution in our communities that negatively impacts tourism and commercial activities. As confirmed in the recently released report, the age of vessels in Canadian waters is increasing and so the incidence of abandoned and derelict vessels is expected to increase and become unmanageable.

We appreciate that Transport Canada undertook the study and released the report. However, we are concerned the report significantly underestimates the number of derelict and abandoned vessels in BC. The report cites only 42 derelict and abandoned vessels on the whole BC coast, but that can't be right, given the 60 problem vessels our staff reported to your survey after a very brief poll in just the Islands Trust Area. Also, given the ten-month wait for the report, we had hoped it would contain more substantive analysis of the root causes of the problem, possible preventative measures, and existing barriers to action.

We are pleased Transport Canada and other federal departments are forming an inter-jurisdictional working group with interested provincial agencies. There is already an inter-jurisdictional working group for the BC coast (although it has been dormant while waiting for this federal inventory); we've been grateful for the participation of Transport Canada staff.

.../2

Preserving Island communities, culture and environment

Bowen Denman Hornby Gabriola Galiano Gambier Lasqueti Mayne North Pender Salt Spring Saturna South Pender Thetis

I 1(a)

The Honourable Denis Lebel
March 25, 2013
Page 2

We support the goals of the new working group as outlined in the recommendations section of the report and suggest that the working group start by undertaking more rigorous data collection and detailed mapping. We also encourage you to include local government representatives on the working group, and ask that you consider inviting Islands Trust staff to participate.

We look forward to the working group concluding its work expeditiously, in consideration of previous delays in addressing this issue. The number of abandoned vessels in the Islands Trust Area overdue for removal is increasing every month. Given the need for immediate action, we request that Transport Canada provide interim funding for vessel removals while awaiting the advice of the working group.

We look forward to your response to this letter and to increased attention from Transport Canada to this important issue.

Sincerely,



Sheila Malcolmson
Chair, Islands Trust Council

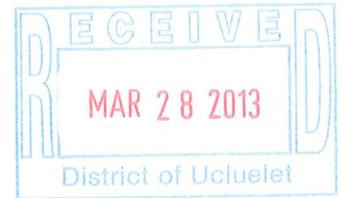
cc: Islands Trust Executive Committee
Minister of the Environment (BC & Canada)
Minister of Fisheries and Oceans
BC Minister of Forests, Lands and Natural Resource Operations
Trust Area MPs
AVICC members
Bowen Island Municipality
Islands Trust website

Minister Responsible for
British Columbia



Ministre responsable de la
Colombie-Britannique

I 2



April 09, 2013

March 22, 2013

His Worship Bill Irving
Mayor
District of Ucluelet
200 Main Street
P.O Box 999
Ucluelet, B.C.
V0R 3A0

Dear Mr. Mayor,

Thank you for copying me on your letter to the Honourable Keith Ashfield, Minister of Fisheries and Oceans, regarding the closure of the Canada Coast Guard Marine Communication and Traffic Centre in Ucluelet. As Minister Responsible for British Columbia, I appreciate hearing your concerns and I look forward to reviewing Minister Ashfield's response.

Please continue to keep me apprised of any further issues or concerns in Ucluelet.

Sincerely,

The Honourable James Moore, P.C., M.P.
Minister of Canadian Heritage and Official Languages and
Minister Responsible for British Columbia

**District of Ucluelet
Expenditure Voucher**

G-07/13

Date: April 03, 2013

Page: 1 of 5

CHEQUE LISTING:

AMOUNT

Cheques: # 18722 - # 18811

\$

233,016.00

PAYROLL:

PR # 007/13

\$

58,638.06

\$ 291,654.06

RECEIVED FOR INFORMATION AT MEETING HELD:

April 09, 2013

*Jeanette O'Connor
Manager of Finance*

R1(a)

Report: M:\livelapchklx.p
 Version: 010003-L58.68.00
 User ID: mdosdall

District of Ucluelet
 AP Cheque Listing
 Cheque # From 018722 To 018811(Cheques only)

Page: 1 of 4
 Date: 04/04/13
 Time: 13:54:32

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018722	002	22/03/2013	AD004	TYCO INTEGRATED SE	Z4325723	P/W BUILDING	861.94		861.94	
018723	002	22/03/2013	AGS11	AGS BUSINESS SYSTE	717169 717168	FEB/13 COPY COUNT FEB/13 COPY COUNT	80.54 250.45		330.99	
018724	002	22/03/2013	AON01	AON REED STEENHOUS	3250000038869	POLICY HC20112504	75.00		75.00	
018725	002	22/03/2013	AS311	ACME SUPPLIES LTD	394552	URINAL PUCKS	31.45		31.45	
018726	002	22/03/2013	BC017	BC HYDRO & POWER A	400002051567	FEB/13	28,441.13		28,441.13	
018727	002	22/03/2013	CEV16	CANADIAN ELECTRIC	23233	HAND PUMP	42.85		42.85	
018728	002	22/03/2013	COOP	UCLUELET CONSUMER'	120565	MAR/13	250.00		250.00	
018729	002	22/03/2013	CP300	CRITERION PICTURES	759096	FEB/13	19.04		19.04	
018730	002	22/03/2013	CVVM6	COWICHAN VALLEY VO	001525	CHOW DOWN	504.00		504.00	
018731	002	22/03/2013	DC001	DOLAN'S CONCRETE L	UP70615 UKC33687 UK33698 UK33703 UP35450 UP70621	CEDAR RD. BMX/COC CEDAR RD. CEDAR RD.STORM DRA CEDAR RD. STORM DR CEDAR RD. STORM DR	445.20 493.36 302.74 721.90 163.34 196.93		2,323.47	
018732	002	22/03/2013	DC796	DAVE'S CONTRACTING	249330	MAR4-15/13	3,337.56		3,337.56	
018733	002	22/03/2013	DFC01	DUMAS FREIGHT COMP	15375	FITTINGS	125.98		125.98	
018734	002	22/03/2013	DJOB	DAVID J. LOBAY LAW	120566	FILE 93002	3,947.00		3,947.00	
018735	002	22/03/2013	EL048	ERIK LARSEN DIESEL	710270	#17 TORRO	239.58		239.58	
018736	002	22/03/2013	FC000	FICK COURTNEY	120564	FICK-GLEE/VOCAL/BU	1,149.64		1,149.64	
018737	002	22/03/2013	FM441	FRIESEN MACAYLA	1004110002	FRIESEN-BURLESQUE	36.96		36.96	
018738	002	22/03/2013	FS004	FOUR STAR WATERWOR	40868	WATER METER BOXES	2,054.15		2,054.15	
018739	002	22/03/2013	FW050	FAR WEST FOODS GRO	270573 270631 270656 270632 270654 270653 270500	FLOUR TISSUE/WATER CHOW DOWN CREAMO/S SOAP/G.BAGS G.BAG/TISSUE/SOAP AQUARIUM WSHR SUPP CONCESSION	27.07 147.61 48.73 41.51 211.44 222.95 205.62		904.93	
018740	002	22/03/2013	GB059	GIBSON BROS. CONTR	260668	CEDAR P.L.	2,170.56		2,170.56	
018741	002	22/03/2013	HR865	MPC CONSULTING LTD	UCL-13 INV06	MATTERSON RES.	2,166.08		2,166.08	
018742	002	22/03/2013	KA001	KOERS & ASSOCIATES	9601-138 1142-019	PEN.PIG PORTS BAY WPT UPGRADE	1,120.15 13,000.68		14,120.83	
018743	002	22/03/2013	KS073	TOTAL DELIVERY SYS	148746	N.I.LABS	58.04		58.04	
018744	002	22/03/2013	LBG73	LONG BEACH GUTTERS	205186	CLEAN GUTTERS	156.80		156.80	
018745	002	22/03/2013	LC077	LOOMIS EXPRESS	CX7107 016	EQUIP.	51.95		51.95	
018746	002	22/03/2013	MC535	MR. CHIPS MOBILE M	2012-32	WPT TRAIL MATERIAL	483.84		483.84	
018747	002	22/03/2013	ND001	VING VI NEWSPAPER	WNDI00001054 WNDI00001138 WNDI00001090	ELECTION/UVFB VAL ELECTION ELECTIONS	226.80 168.00 168.00		562.80	
018748	002	22/03/2013	NEL91	NASH EXCAVATING LT	350	PIG STNS/INSTALL	43,778.61		43,778.61	
018749	002	22/03/2013	NI005	NORTH ISLAND LABOR	84854 84827 84963	101050-01/02 100906-01/02 101203-01-04	56.00 162.40 112.00		330.40	

Cheque #	Bank	Pay Date	Vendor #	Vendor Name	Invoice #	Description	Invoice Amount	Hold Amount	Paid Amount	Void
018750	002	22/03/2013	NV785	NOVUS CONSULTING I	4182 4171	MONITOR/SONICWALL FEB/13	1,305.08 6,959.40		8,264.48	
018751	002	22/03/2013	PB104	PIONEER BOAT WORKS	67986	ROPER-BOOTS	111.94		111.94	
018752	002	22/03/2013	PGS93	PIN-GEL STEEL FABR	8116	#12&MH COVER	546.00		546.00	
018753	002	22/03/2013	PW280	PITNEYWORKS	FEB/13	FEB/13	38.39		38.39	
018754	002	22/03/2013	S9326	SMULDERS MANDALA	120563	SMULDERS-MAR3-9&10	1,489.60		1,489.60	
018755	002	22/03/2013	SA131	SUBTIDAL ADVENTURE	27	UVFB-TANK FILLS	462.00		462.00	
018756	002	22/03/2013	SBR01	SONBIRD REFUSE & R	15139	FEB/13	3,080.00		3,080.00	
018757	002	22/03/2013	SP010	SUPERIOR PROPANE	13801605	REC HALL	877.83		877.83	
018758	002	22/03/2013	TE541	TECH ELECTRICAL CO	1839 1836 1838 1837 1834 1832	LSCA HEATER/WALL P PW LIGHTING MAT.RES.TRANSDUCER RF.LANE/ST.JAC/M.D CEDAR RD. LSCA FIXTURES	1,810.01 1,574.27 421.93 1,696.00 297.02 3,029.26		8,828.49	
018759	002	22/03/2013	TLM38	CAMLOCK LOCKSMITHS	CLU034	UCC FRONT DOOR	98.56		98.56	
018760	002	22/03/2013	TSC19	TRANSPARENT SOLUTI	6189	SPAM	22.34		22.34	
018761	002	22/03/2013	TT321	TOFINO TECH	1942 1941	UCC IT EXP. AQUARIUM WSHR	509.60 837.76		1,347.36	
018762	002	22/03/2013	UC142	UCLUELET CONSUMER'	CO103 6750 CO107 6700 CO102 0888 CO110 3224 CO110 2986 CO103 4838 CO109 1372 CO103 1967	VEG/FRUIT EOC LUNCHEON MOT MEETING BREAD/FLOUR PIGGIN BREAD-PIGGING SOUP INGREDIENTS CHOW DOWN INGREDIE CREAM/FRUIT/BULBS	17.89 723.58 90.26 58.86 39.90 21.03 108.98 68.74		1,129.24	
018763	002	22/03/2013	UP459	UCLUELET PETRO-CAN	17109030 16945 17052 17069 17109118 171019079 17109167 17109128 17109143	#5-TURN SIGNAL #12 FUSE #10 WELD DOOR #10-TIRE #5-HEATER CORE #3-WIPER BLADES #3-SENSORS/BRAKE F #10-OIL/FILTER WHEEL BARROW	273.28 1.68 76.16 362.88 612.65 55.66 99.62 52.02 26.87		1,560.82	
018764	002	22/03/2013	UR849	UCLUELET RENT-IT C	15189 15113	CHAINSAW TUNE UP PRESSURE WASHER	258.19 167.87		426.06	
018765	002	22/03/2013	UV145	UCLUELET VIDEO SER	MAR/13	MAR/13	41.33		41.33	
018766	002	22/03/2013	WI219	WALCO INDUSTRIES L	19975	PORTABLE RENTALS	280.00		280.00	
018767	002	22/03/2013	WP166	WINDSOR PLYWOOD -	93368A 94547A	BRASS NIPPLE CHOW DOWN-ROPE/TIE	7.64 41.00		48.64	
018768	002	22/03/2013	SWE33	SEA WIND ELECTRIC	939548	LYCHE UPGRADE	12,799.43		12,799.43	
018769	002	27/03/2013	I0070	ICBC	538876	2013 FLEET INSURAN	14,162.00		14,162.00	
018770	002	28/03/2013	ACE07	ALBERNI COMMUNICAT	13586	BATTERY	88.17		88.17	
018771	002	28/03/2013	AD004	TYCO INTEGRATED SE	80080699	APR/13	239.70		239.70	
018772	002	28/03/2013	AQUA1	AQUANODE	DOU00151-951	WEBSITE PYMNT2	8,820.00		8,820.00	
018773	002	28/03/2013	BS685	BIRD J STEPHEN	17	D372	1,224.04		1,224.04	
018774	002	28/03/2013	CC719	CASTOR CONSULTANTS	201310	BOAT LAUNCH	3,249.12		3,249.12	

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018775	002	28/03/2013	CE004	CORPORATE EXPRESS	32413850	EASEL PAD/BATTERIE	174.96		174.96	
018776	002	28/03/2013	CF265	CLIVE FREUNDLICH,	9092 9091 9086 9085 9089 9090 9084	SCHIBLI-JAN23-24 A FREUNDLICH JAN23-2 STEIN-JAN31/FEB28 FREUNDLICH-MAR10-2 HAMPSON-MAR1-21 HAMPSON-MAR8-15 AC FREUNDLICH MAR 8-2	159.94 9,744.45 358.51 479.81 10,813.60 559.78 8,106.00		30,222.09	
018777	002	28/03/2013	CFS01	CLAYOQUOT FOREST S	8	#5 INSPECTION	67.20		67.20	
018778	002	28/03/2013	CP300	CRITERION PICTURES	759327 759328	MAR/13 MAR/13	11.20 11.20		22.40	
018779	002	28/03/2013	CUPE1	CUPE LOCAL #118	MAR/13	MAR/13	1,295.26		1,295.26	
018780	002	28/03/2013	DC001	DOLAN'S CONCRETE L	UP70628	CEDAR RD.	185.95		185.95	
018781	002	28/03/2013	DJ002	DRAESEKE JAN	120570	DRAESEKE-CHI GONG	65.60		65.60	
018782	002	28/03/2013	FC000	FICK COURTNEY	120569	FICK- MAR/VOICE LE	180.40		180.40	
018783	002	28/03/2013	GB059	GIBSON BROS. CONTR	11628 FEB13/13	CEDAR STORM CEDAR PARKING LOT	228.48 834.40		1,062.88	
018784	002	28/03/2013	GW178	GRAY WHALE DELICAT	091096	cookies-PO10776	6.00		6.00	
018785	002	28/03/2013	I9016	IRVING WILLIAM E.	120573	IRVING -KAMP MEETI	230.80		230.80	
018786	002	28/03/2013	IH042	INNER HARMONY SERV	2126	MAR/13 UCC/REC/LIB	3,021.20		3,021.20	
018787	002	28/03/2013	IW035	IMAGEWEAR: ATTN MA	5849424	PW CLOTHING	2,874.17		2,874.17	
018788	002	28/03/2013	KS073	TOTAL DELIVERY SYS	149373	N.IS.LABS	80.80		80.80	
018789	002	28/03/2013	LMDG4	LMDG BUILDING CODE	32406	11339	1,050.00		1,050.00	
018790	002	28/03/2013	LY001	YOUNG, ANDERSON	71333	1190122	700.84		700.84	
018791	002	28/03/2013	M9355	MOLE SALLY	120572	MOLE-KAMP MEETING	190.80		190.80	
018792	002	28/03/2013	MMB55	MURDY & McALLISTER	17916	4438	1,035.08		1,035.08	
018793	002	28/03/2013	MS138	MOLE SALLY	120568	IPAD SET UP	33.57		33.57	
018794	002	28/03/2013	ND001	VING VI NEWSPAPER	WNDI00001213	WHALE FEST/CHOW DO	409.02		409.02	
018795	002	28/03/2013	NI001	NORTH ISLAND COLLE	08-687671 08-687672	UVFB-MODULE 3 UVFB-MODULE 3&9	2,250.00 2,250.00		4,500.00	
018796	002	28/03/2013	NI005	NORTH ISLAND LABOR	84996 85043	101202-01/02 101340-01/02	162.40 56.00		218.40	
018797	002	28/03/2013	P0106	PLACE TV	3884A	MICROWAVE	111.99		111.99	
018798	002	28/03/2013	PC285	PETTY CASH - BARBA	120567	COFFEE SUPPLIES/KE	162.05		162.05	
018799	002	28/03/2013	PC381	PETRO CANADA PRODU	968684 969401 967990 969103 965685 965544 966793 969017 MAR/13 8890 MAR/13 8889 MAR/13 8893	#12 #1 #1 #10 ? #8 #10 #3 DISCOUNT DISCOUNT DISCOUNT	128.80 116.00 125.00 160.00 80.00 80.00 130.00 135.60 30.19- 12.33- 1.66-		911.22	
018800	002	28/03/2013	PC381	PETRO CANADA PRODU	966810 966821	? #4	76.55 80.00		722.58	

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					965995	#4	80.00				
					966426	#5	40.00				
					966538	#2	60.00				
					966254	#12	60.00				
					966419	#1	80.65				
					966932	#3	100.00				
					966881	#8	78.01				
					966940	#13	17.37				
					966323	GERRY CANS	50.00				
018801	002	28/03/2013	PC381	PETRO CANADA PRODU	968674	BYLAW	66.14		644.25		
					967606	#4	80.00				
					967192	#9	100.00				
					967024	#12	102.11				
					967581	#2	51.00				
					967652	BYLAW	52.05				
					968069	EQUIPMENT	10.00				
					968067	JERRY CANS	80.00				
					968068	JERRY CANS	15.00				
					968066	JERRY CANS	24.92				
					968121	RESCUE 1	63.03				
018802	002	28/03/2013	PC381	PETRO CANADA PRODU	969406	#9	100.00		705.44		
					968722	#9	100.00				
					969220	#12	79.04				
					968688	#5	80.01				
					969089	#2	60.00				
					969419	BYLAW	60.00				
					968901	#14	30.00				
					969219	#4	100.00				
					968751	#11	17.16				
					MAR/13 CR CHR	CREDIT CHARGES	79.23				
018803	002	28/03/2013	PR465	PARLEE, RICH	120571	PARLEE HAABC	445.20		445.20		
018804	002	28/03/2013	PRFG	PACIFIC RIM FISH A	2000319.002	DAMAGE DEPOSIT	250.00		250.00		
018805	002	28/03/2013	RPI46	ROADPOST INC. T462	RC08013241	MAR/13 SAT PHONE	66.08		66.08		
018806	002	28/03/2013	SG107	SMASHING GLASSES	11297	CHOW DOWN	330.96		330.96		
018807	002	28/03/2013	SP010	SUPERIOR PROPANE	14446691	MAR/13 REC HALL	877.83		1,604.84		
					14242817	MAR/13 UAC	727.01				
018808	002	28/03/2013	TJ567	TOWGOOD JOHN	120574	TOWGOOD REMIMBURSE	69.96		69.96		
018809	002	28/03/2013	UI923	UKEE INFO TECH	10022	FEB11-MAR15/13	529.20		529.20		
018810	002	28/03/2013	UR849	UCLUELET RENT-IT C	15176	PORTABLE PUMP OUT	168.00		551.26		
					15279	DOLLIE WHEELS	43.01				
					15285	GATOR PARTS	137.12				
					15316	POLESAW/SPROCKET	104.76				
					14752A	WEEDWACKER	98.37				
018811	002	28/03/2013	WP166	WINDSOR PLYWOOD -	94208A	FOAM ROLLERS	19.73		492.53		
					95104A	WASHER	4.23				
					95099A	SPRY PAINT	26.38				
					95102A	PAINT/DRP CLTH/ RO	163.34				
					94213A	FOAM ROLLERS	19.73				
					95101A	ROLLERS/SANDPAPER/	36.14				
					95100A	PAINT/CLEANER/RACH	262.44				
Total:							233,016.10	0.00	233,016.10		



REPORT TO COUNCIL

MEETING DATE: April 23, 2013 **FILE No:** (DP13-01); XREF: FOLIO 161.000

FROM: JOHN TOWGOOD, PLANNING ASSISTANT

SUBJECT: **DEVELOPMENT PERMIT FOR LOT 4, PLAN 3486, DISTRICT 9
ROMANS RESTAURANT, 1620 PENINSULA ROAD, UNIT 7**

Recommendation:

1. THAT Council consider approval of the following recommendation:

A Development Permit be issued on the above referenced property subject to the conditions outlined below and within the body of this report.

- a) Full compliance with the current B.C. Building Code and all other relevant requirements through the submission of a complete Building Permit application.
- b) Adherence to the submitted Development Permit drawings and documentation including conditions and commitments outlined herein and noted in the following report.
- c) The issuance of a variance to the front yard setback from the CS-2 front yard setback requirement of 4.5m from Peninsula Road frontage to a setback of 1.0m.

Purpose:

To consider the issuance of a Development Permit and Variance to allow a metal and glass awning over the patio of Unit 7, 1620 Peninsula Road all in accordance with the Development Permit Guidelines for Development Permit Area No. 7 (Peninsula Road) under the Official Community Plan (OCP).

Background:

Planning Staff are in receipt of an application for a Development Permit at the above referenced address. The property falls within the area described in the OCP as Peninsula Road – Development Permit Area 7. The category under the Local Government Act in which this Development Permit Area was established relates to Form and Character.

The Development Permit Guidelines, adopted under the Official Community Plan, underscore the need to address the architectural and urban design of proposals which

serves to benefit both residents and visitors alike. The mixture of retail, service commercial and tourist commercial uses adjacent to the Village Square requires that particular attention be paid to architectural design and uses as they relate to the mix of pedestrian/vehicular uses in a town centre. Landscaping and use of outdoor space should encourage the revitalization of the neighborhood.

Development Permit Application:

The subject site is located on the south side of Peninsula Road (attachment 1) and is Zoned CS-2 – Service Commercial. It contains a one storey concrete block commercial strip with individual retail units facing east onto a parking lot.

The existing commercial strip 'mall' is built in a fashion which is indicative of the late 1960's celebration of the automobile. Its large paved parking lot is flanked by one storey box like structures which flank either side. Minimalist architecture prevailed in the late 60's, the result of which was that often little façade treatment or material relief would be presented at a pedestrian level or to the street. In the case of the subject site, it meant a blank concrete wall facing Peninsula Road and any façade treatment at all was applied to the unit frontages interior to the site. The intent was to encourage pedestrian movement within the site itself and to leave the streets for vehicles. These are no longer the principles on which town centres are planned and pedestrian movement and participation from a street level is encouraged.

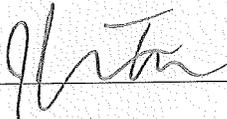
The applicant is proposing to add a metal and glass awning (attachment 2) over their existing patio area of Unit 7, known as Roman's Restaurant. The proposed awning does not increase the patio area and thus does not increase any parking requirement beyond that which would have been required for existing space.

The applicant is proposing to add a metal and glass awning (attachment 3) over the existing patio located to the southeast of the restaurant frontage. The awning will be painted black and the glass will be tinted in 600mm wide sheets. It will be attached to the existing roof overhang and the outer support posts will land on the existing concrete and stone patio wall while the interior post will land on a footing cut into the patio slab. The awning structure, its bases and its lateral load will be engineered. Through discussions with Planning Staff the proponent will add a rough cut 2x8 cedar fascia with natural finish to align the awnings materials more to the direction of the Development Permit Guidelines.

Part of the proposed awning will be located within the 4.5m setback required for properties in the CS-2 zone fronting off of Peninsula Road. The resulting encroachment will require a development variance. Considering the existing building and patio are within the front setback at 1.0m off the front property line it would be consistent and encouraged to allow for a variance for the awning.

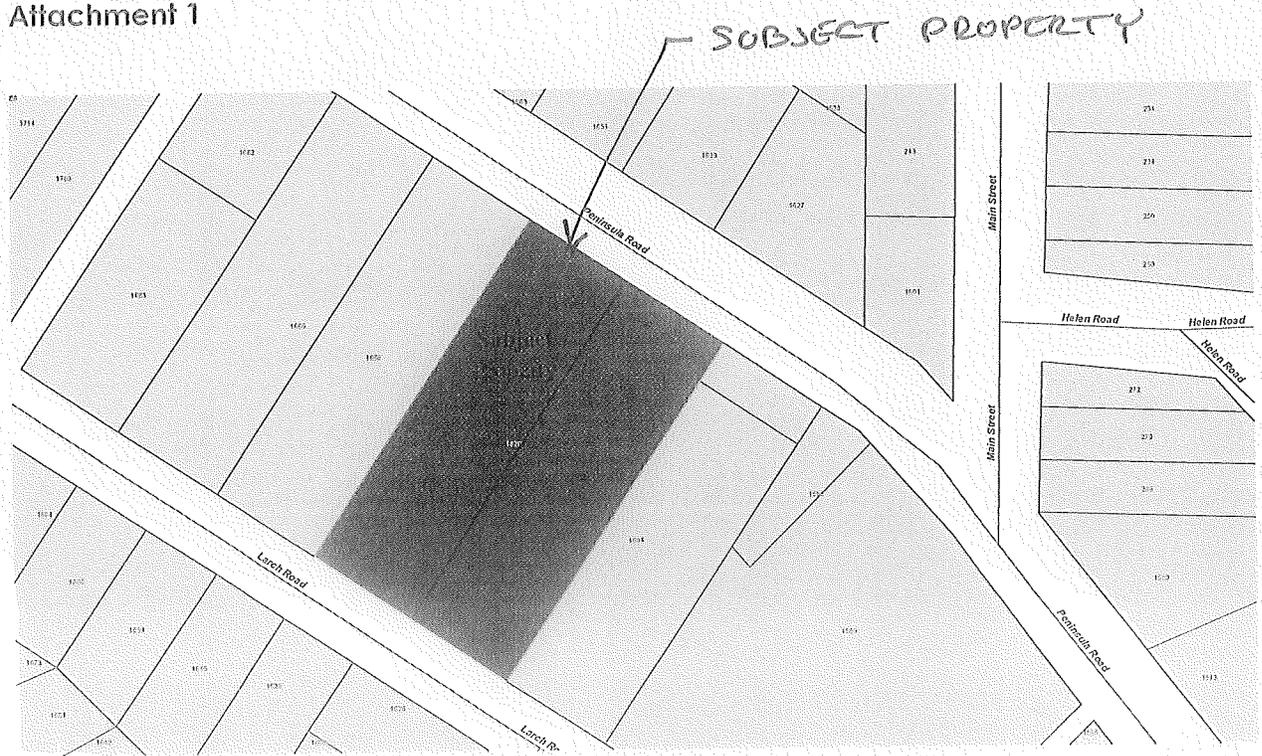
Summary:

The Development Permit Guidelines encourages pedestrian connectivity and outdoor patios are a permeable layer between pedestrian traffic to indoor space creating a more vibrant pedestrian experience. A well done awning can extend that experience in our exciting weather changes. The awning materials fit within the Development Permit Guidelines form and character requirements. It would be encouraged that the proponent continues to upgrade the building aesthetics, with a consistent approach to the recent work done to an adjacent unit, the Barkley Café.

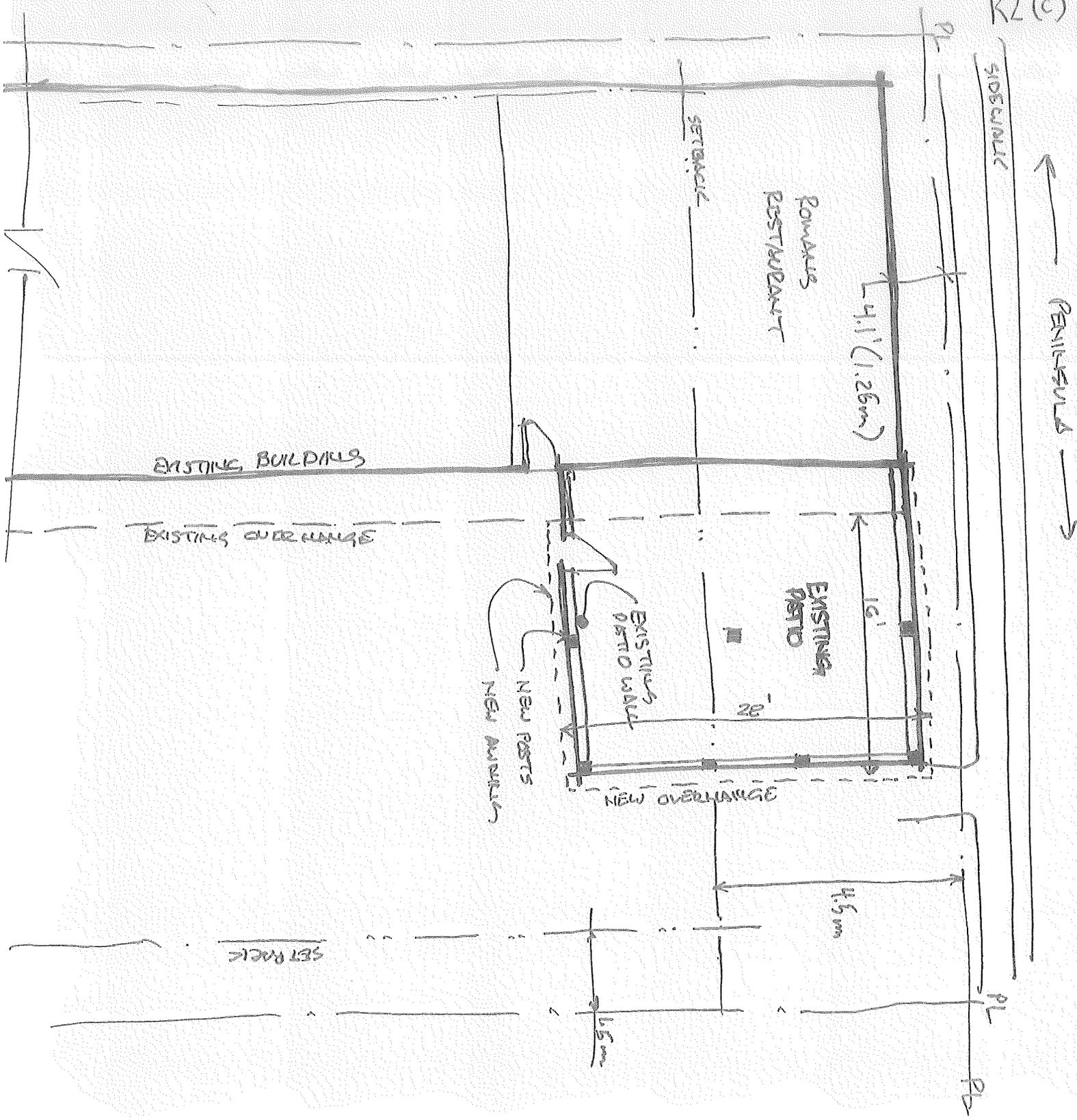

John Towgood,
Planning Assistant

Attachments

Attachment 1



R2 (c)



R2

ATT. 2 (A)



GLASS TO BE
THINCO

3" BARS

EX STAIR

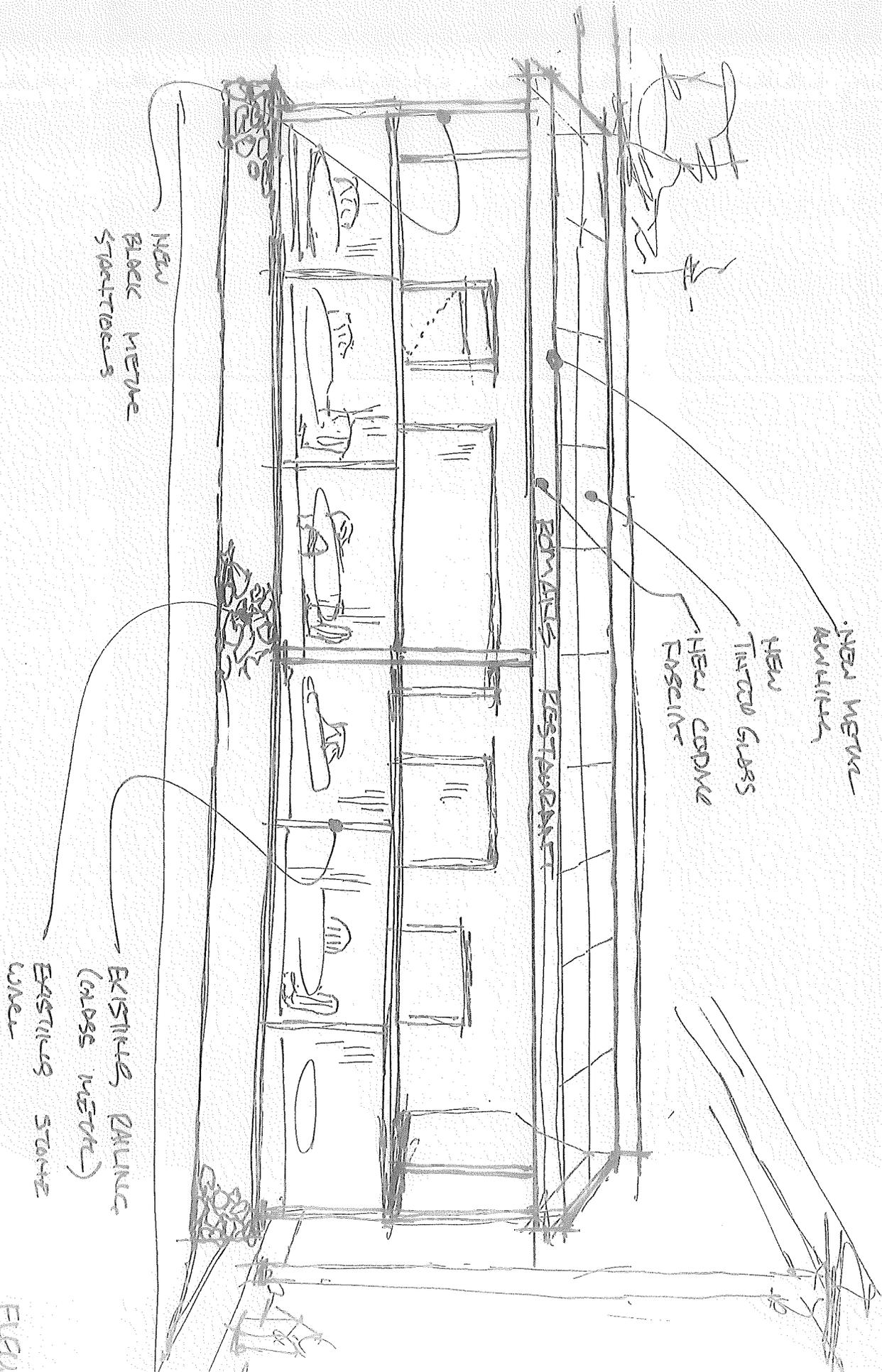
EX STAIR

NEW HEAVY GLASS ROOFING.
PAINTED BLACK

NEW
CEDAR FASCIA X 3 SIDES
(2" x 6" ROUGH CUT STRIPS FINISH)

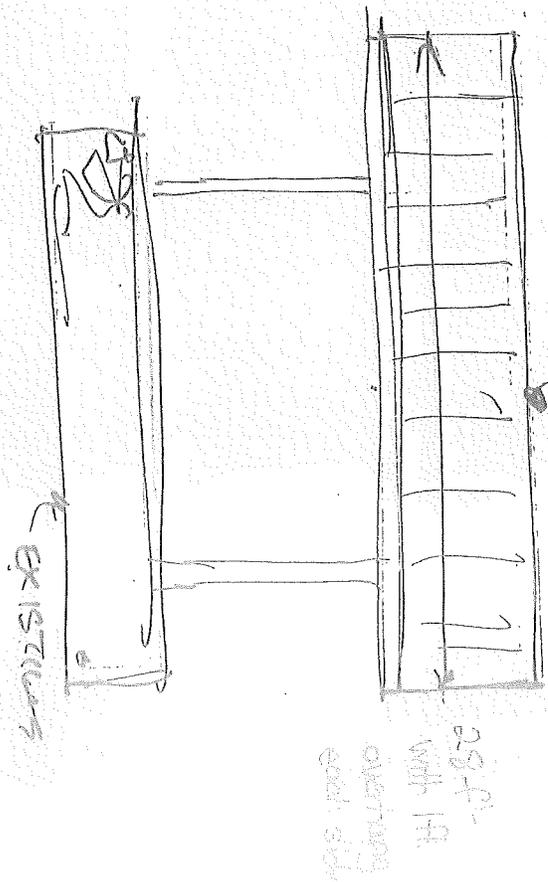
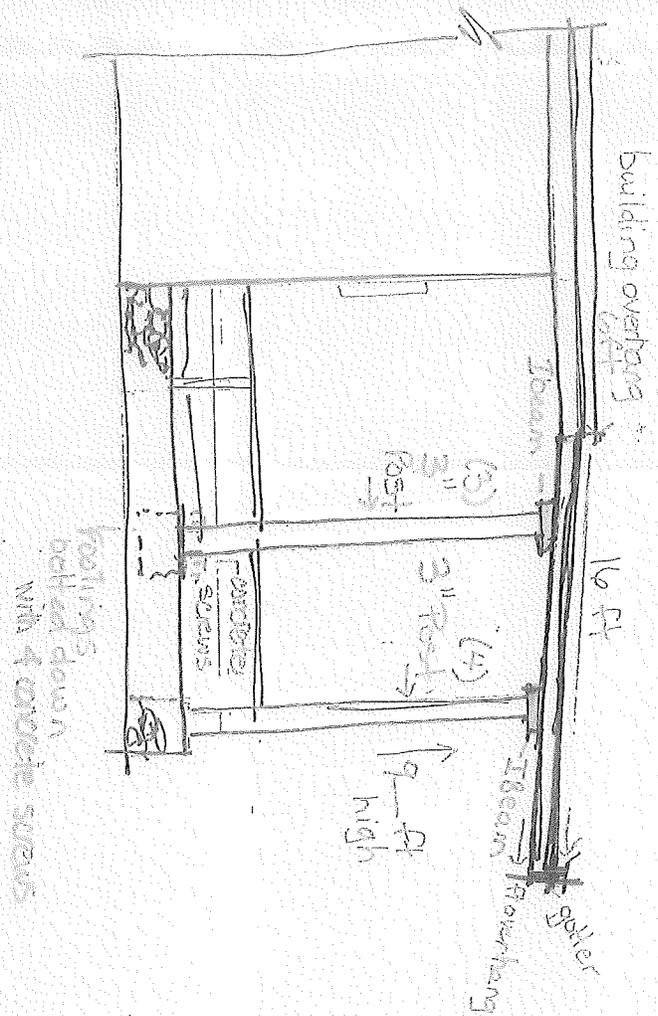
EXISTING BALCONY
GLASS AND RAILING WORK

ATT. 2 (B)



EGU #2

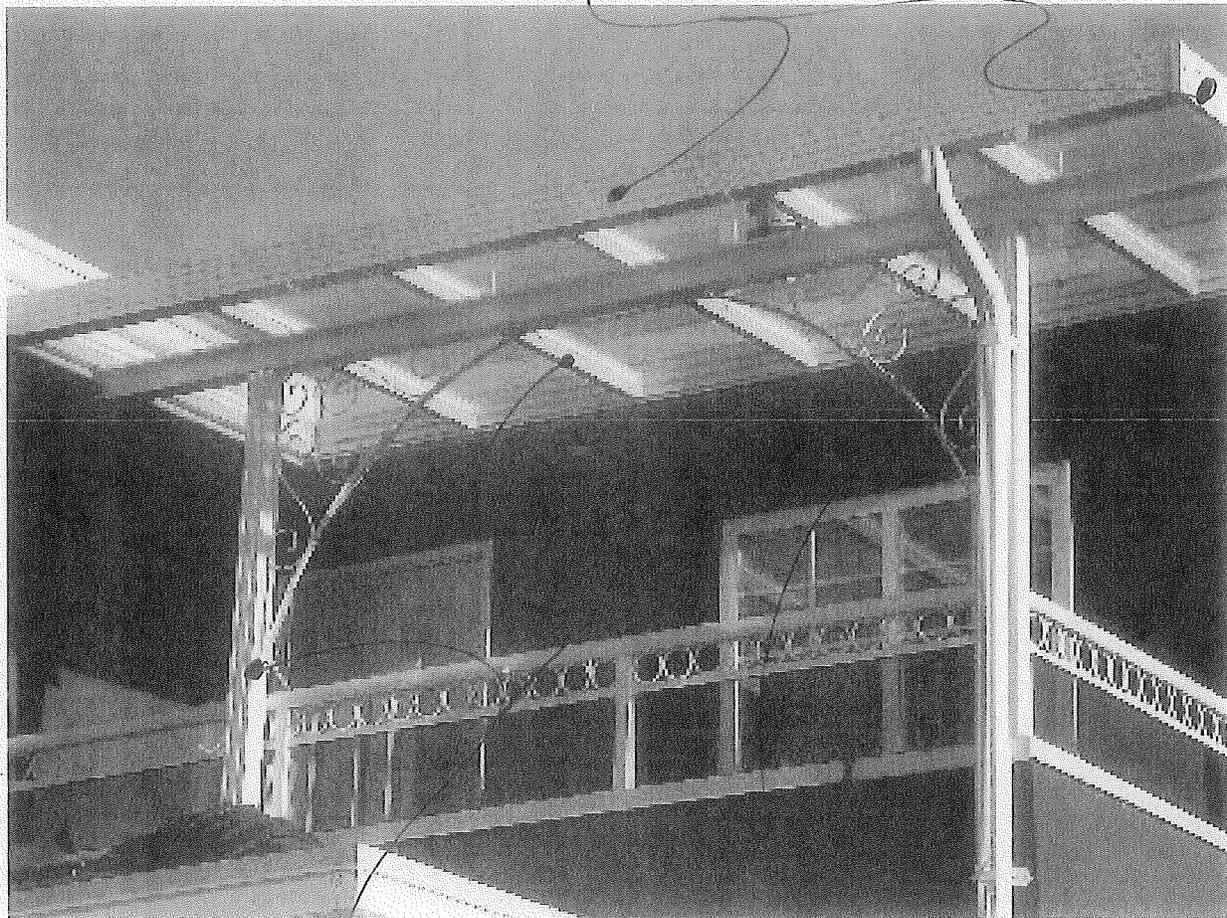
side view



Black aluminum frames w/ glass tempered panels 2 1/2"

ELEV. #3

FACED WITH CEDAR



NO DETAILED
PAINTED BLACK

R2(w)

March 5 2013

To Whom it may concern,

This letter is in application for a development permit for a patio covering at 1636 Unit 7 Peninsula road for our business, Romans Restaurant. We feel that this covering to our patio will benefit our business when the weather isn't accommodating for outside seating in the busy summer months. Customers will still have the option to sit outside in all the other seasons as well as it will be heated. It will be an attractive look and will attract attention of people from the street which will be beneficial for the plaza, and the restaurant.

Thanks for your attention to this matter.

Sincerely,

Jeanette Boyko

Owner of Romans/ MJK Eatery Ltd.

R2(i)

AL DAVISON LTD.
P.O. Box 1148
Ucluelet, B.C. V0R 3A0
Fax/ Ph:(250) 726-7141 or Cell: (250) 726-8217
Romann@telus.net

March 29, 2013

District of Ucluelet, Planning Department
C/O John Towgood
P.O. Box 999
Ucluelet, BC
V0R 3A0

Re: Application /Permit, Roman's Restaurant Patio Cover:

Dear District of Ucluelet,

This letter is to confirm that we, the property owners of the Davison Plaza, have reviewed the application submitted by Roman's Restaurant to build a patio cover. We are in support of this project. A patio cover will allow our tenant to maximize the use of their rented space at the Plaza. Please accept this letter in lieu of our signatures on the building application.

Thank You.

Sincerely,

Roman Marczyk
Karen Marczyk
Property Owners
Davison Plaza
1636 Peninsula Road